



# SRI KRISHNA DUTT ACADEMY

Recognized by NCTE & Affiliated to University of Lucknow

## GRIEVANCE REDRESSAL POLICY OF COLLEGE

The college has implemented a structured mechanism to address student grievances, aiming to foster responsibility and respect among all stakeholders, thereby maintaining a harmonious educational environment.

### OBJECTIVES

The objectives of formulating the policy are to:

1. Investigate and review complaints or grievances to raise awareness about the availability of support members.
2. Thoroughly understand the root causes of grievances.
3. Ensure efficient solutions based on the severity of the grievances.
4. Encourage students to freely express their problems without fear of mental or physical harassment, including complaints regarding classroom teaching and syllabus completion.
5. Ensure that all issues raised by any stakeholder are promptly addressed and resolved within the stipulated time frame.
6. Provide easy accessibility to all grievances for immediate redressal.

### INSTITUTIONAL AWARENESS DRIVE: CREATING A SAFE ENVIRONMENT

- **Inclusion of policies in the prospectus:** The institution includes its policies on sexual harassment, ragging, and general grievances in the prospectus provided to students and parents during admission.
- **Institutional website:** The institution publishes its policies regarding sexual harassment, ragging, and general grievances on its website for easy access and reference by all stakeholders.
- **On-campus display of rules:** Rules and regulations pertaining to sexual harassment, ragging, and other grievances are prominently displayed on campus to ensure visibility and awareness among the college community.

### THE COMMITTEE OPERATES WITH FOUR DISTINCT LAYERS, EACH TASKED WITH ADDRESSING SPECIFIC ISSUES:

1. General Grievance Redressal Committee

Principal  
SRI KRISHNA DUTT ACADEMY  
2D/HS/1, Hindavan Yojana  
Raibareilly Road, Lucknow

2. Discipline Committee
3. Anti-Ragging Committee
4. Women's Cell

## 1. GENERAL GRIEVANCE REDRESSAL COMMITTEE

**Objectives and Operations:** Inform students about the committee's objectives and how it operates to address grievances effectively.

**Grievance Registration Process:** Educate students about the procedure for registering grievances with the committee.

**Acknowledgment and Analysis:** Ensure grievances are acknowledged promptly and analyzed thoroughly to understand their nature and scope.

**Decision-Making Process:** Utilize a structured decision-making process to seek viable solutions to the grievances presented.

**Reporting and Recording:** Maintain records of grievances received, actions taken, and how they were resolved to ensure transparency and accountability in the redressal process.

## 2. DISCIPLINE CELL

**Policy Framing for Discipline:** Develop comprehensive policies aimed at maintaining discipline within the college premises.

**Enforcement of Discipline:** Implement and enforce strict discipline measures within the campus to foster a calm and peaceful academic environment.

**Problem Solving for Students:** Address and resolve student-related issues to cultivate a healthy and conducive atmosphere on campus.

**Awareness and Enforcement of Rules:** Educate students about discipline rules and regulations, ensuring their understanding and compliance.

**Disciplinary Action:** Take necessary disciplinary actions against any misconduct or violations of established rules and regulations to uphold standards of conduct.

## 3. ANTI-RAGGING COMMITTEE:

**Ensuring Regulatory Compliance:** Ensure strict adherence to regulations and guidelines pertaining to anti-ragging measures.

**Prompt Action on Incidents:** Act swiftly and decisively in response to any reported incidents of ragging.

**Vigilance:** Maintain vigilant oversight of activities both within and outside the campus to prevent instances of ragging.

**Principal**  
SRI KRISHNA DUTT ACADEMY  
2D/HS-1, Ymndavan Yojana  
Raibareilly Road, Lucknow

**Fair Enquiry Procedures:** Conduct thorough enquiries into reported incidents, adhering to fair and transparent procedures.

**Welfare Monitoring:** Monitor the welfare of new students, particularly outside campus premises, to ensure their safety and well-being.

**Empowerment for Inspections:** Empower the committee to conduct inspections of sensitive areas around the campus at all hours, ensuring proactive measures against ragging.

#### 4. **WOMEN'S CELL:**

##### **Preventive Steps:**

- **Safe Environment:** Ensure the college environment is free from sexual harassment, fostering a safe space for all.
- **Promote Gender Equality:** Cultivate an atmosphere that upholds gender equality and provides equal opportunities for all.

##### **Remedial Steps:**

- **Efficient Complaint Mechanism:** Establish a streamlined process for registering complaints to ensure swift action.
- **Addressing Complaints:** Promptly address and take cognizance of complaints regarding sexual harassment, providing necessary assistance and redressal.
- **Taking Action:** Initiate appropriate action against harassers in accordance with college policies and legal guidelines.
- **Support Services:** Arrange for comprehensive support services including counseling and security to provide emotional, psychological, and physical support to those affected.

**Principal**  
**SRI KRISHNA BUTTA ACADEMY**  
2DHS-1, Vriddavan Yojana  
Raibareilly Road, Lucknow